

Denyse Clara

Denyse.Clara@outlook.com

647-551-6002

Eligibility

I am an applicant who is registered to attend a full - time graduate level social work program at a publicly funded Ontario. George Brown College Social Service Worker C119, for the academic year 2023.

I have a permanent mental health disability. I am a person of visual minority Latinx, a person who identifies as queer (part of the lgbtq2s+ community) with a learning disability; dyslexia, ADHD and a person with invisible disability. However I am also a person with strong will power to pursue my goals, ambition and a strong-minded hard worker who has excellent communication skills in English/Spanish.

I will be taking 100% full course load. I am interested in and committed to helping others who have mental health issues, addictions or in a life crisis. I am confident that, with my experience, enthusiasm and passion I will be using this scholarship to help me move forward with my future goals of being a Social Worker to help my community. I have held many positions in Administration, Reception and Secretary for over 5 years in the Long Term Care and Hotel Industry. With varied experiences in management positions, accounting, retail and customer service makes me determined to accomplish any goal I set for myself. I have lots of transferable skills to offer. I have true passion to excel in my roles and ambition to strive the best which has led me to have excellent work ethics. Any opportunity I am offered I excel at because I care. I hope you can see these skills and determination in my application.

I lived in Ontario for at least 12 consecutive months immediately before I applied and registered in a social work program at George Brown College, 2023.

Thank you.

Kind regards,

Denyse Clara

Electronic signature

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Summary of Recent Community Outreach Work

Secretary/Steward of local 5110 OPSEU/LBED | LCBO

Duration 2023 - Currently

- Taking Minutes and Creating Agendas.
- Keeping members up to date on Opseu business via facebook.
- Participating in the Rainbow Alliance Arc-En-Ciel during Pride Events.

Steward/Acting Steward of local 5110 OPSEU/LBED | LCBO

Duration: 2021- Currently

- Collecting Grievances forms, passing it along to the President. Helping employees under their rights under the collective agreement with the help of other Senior Stewards.
- Organizing a petition to express concerns regarding Health & Safety to the employer.

Front Counter Volunteer at EHM (Evangel Hall Mission)

Duration: 2013 - 2018

- Helping people by providing food, personal hygiene and information on programs in the city that provide free services for addiction rehab programs, dental care, renewal of passports, financial support with church services.

Technical support at Radio Regent

Duration: 2012 - 2013

- Spanish speaking program in helping in providing basic information to new immigrants arriving in Canada. Latin Music and News mostly.

General Helper Volunteer | Fork York Food Bank

Duration: 2008

- Organized Food Packages for drop in clients. Served Hot food during Breakfast and Lunch.
- Helped with minor restoration projects, painting and cleaning.

Summary of Qualifications

- 5+ years experience in Reception.
- 5+ years experience in Administrative duties.
- 7+ years' experience in Cashier/Customer Service.
- Good transcription and excellent written/oral communications in English and Spanish.
Knowledge of Microsoft Office applications: Word, Outlook, PowerPoint and Excel. WPM: 60.

Education

- Medical Administration Certificate, George Brown College, Graduated: 2017
- Honours Bachelor of Business Administration (Hospitality) Degree, George Brown College, 2015;
Human Resource course: 97%
- Hotel Management Diploma, George Brown College, Graduated: 2014
Dean's Honour List, 2013-2014.